

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
FEBRUARY 22, 2011 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:18 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

| | |
|-----------------------------------|---|
| J. Neil Campbell - present | <i>(Operations Committee)</i> |
| Richard M. Ritter – present | <i>(Finance Committee)</i> |
| Diane M. Brownfield - present | <i>(Education & Community & Student Relations Committees)</i> |
| Joseph E. Dunn, Jr. – present | <i>(Finance Committee)</i> |
| Paul L. Johnson - present | <i>(Operations Committee)</i> |
| Laurie C. Knecht - present | <i>(Operations Committee)</i> |
| Robert M. Knecht - present | <i>(Education & Community & Student Relations Committees)</i> |
| William A. Sweigart – present | <i>(Finance Committee)</i> |
| Dr. Tonya Thames Taylor - present | <i>(Education & Community & Student Relations Committees)</i> |

Student Representatives:

| | |
|-------------------------|--------------------------------------|
| Kelsey McKee - present | <i>(Senior Class Representative)</i> |
| Vinasia Miles - present | <i>(Junior Class Representative)</i> |

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

4. D. Original PlanCon A & B – New North & South Brandywine Middle Schools

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the January 25, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

| |
|--|
| Approval of Minutes January 25, 2011 Approved Vote: 8-0-1 Abstained: L. Knecht |
|--|

Motion: Diane Brownfield Second: Paul Johnson Vote: 8-1-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 8, 2011 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

| |
|--|
| Approval of Minutes February 8, 2011 Approved Vote: 7-0-2 Abstained: L. Knecht & R. Knecht |
|--|

Motion: Diane Brownfield Second: Paul Johnson Vote: 7-0-2

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Vincent Rose – Opposed to closing Caln Elementary School, and thanked the board for listening.
- 2) JoAnne Moore - Opposed to closing Caln Elementary School.
- 3) Kathie Romano – Opposed to closing Caln Elementary School.
- 4) Ron Miller - Opposed to closing Caln Elementary School.
- 5) Bonique Harris - Opposed to closing Caln Elementary School.
- 6) Allie Hart - Opposed to closing Caln Elementary School.
- 7) Jen Okumura - Opposed to closing Caln Elementary School.
- 8) Julie Hart - Opposed to closing Caln Elementary School.
- 9) Holly Bender - Opposed to closing Caln Elementary School.
- 10) Coleen Gill - Opposed to closing Caln Elementary School.
- 11) Jen Redmile - Opposed to closing Caln Elementary School.
- 12) Josh Young - Opposed to closing Caln Elementary School.
- 13) Jim Caldwell - Opposed to closing Caln Elementary School.
- 14) Jason Reed - Opposed to closing Caln Elementary School.
- 15) Mike Kurzeja - Opposed to closing Caln Elementary School.

EXECUTIVE SESSION

An Executive Session was held on Tuesday, February 22, 2011 from 5:30 to 7:10 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Mr. Richard Como.

IMPORTANT DATES

| Date | Time | Meetings | Place |
|----------------|-------------|------------------------|------------------------|
| March 8, 2011 | 6:00 PM | All Committee Meetings | 9/10 Center Auditorium |
| March 22, 2011 | 7:00 PM | School Board Meeting | 9/10 Center Auditorium |

BOARD PRESIDENT’S REPORT

Presentation by the Gordon Education Center Students - Eugenia Roberts, Principal.

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Ms. Kelsey McKee.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)
RECOMMENDED MOTION: That the Board approves the consent agenda items:

| |
|----------------|
| Consent Agenda |
| Approved |
| Vote: 9-0-0 |

Items to be removed from Consent Agenda:

- 4. B. Requests For Proposals for Energy Efficiency Related Facilities Improvements
- 4. C. Closing of Caln Elementary School & Opening of Scott as Scott Elementary School in 2012-2013
- 4. D. Original PlanCon A & B – New North & South Brandywine Middle Schools

Motion: Neil Campbell Second: Diane Brownfield Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending January 31, 2011.

| Fund | Paid |
|--------------------------------------|------------------------|
| General Fund – 10 | \$ 5,745,139.43 |
| Capital Projects Fund 32 / 2007 GOB | 0.00 |
| Capital Projects Fund 33 / 2009A GOB | 269,281.59 |
| Capital Projects Fund 34 / 2010 GOB | 1,125,932.50 |
| New Capital Reserve Fund 38 | 3,995.00 |
| Food Service – 51 | 133,795.20 |
| Trust Fund – 71 | 0.00 |
| Student Activities Fund – 81 | 39,552.09 |
| Agency Fund – 89 | 6,316.93 |
| TOTAL | \$ 7,324,012.74 |

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending January 31, 2011.

C. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending January 31, 2011.

D. **Golden Sage Program**

RECOMMENDED MOTION: That the Board of School Directors approves the continuation of the Golden Sage Program at hourly rate of seven dollars and twenty five cents (\$7.25) for those taxpayers sixty-two (62) years old and over (taxpayers already in the program will be grand-fathered if under sixty-two (62) years). This is a routine annual action item.

E. **Human Resources**

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Deveaux, Shawn, 6.5 Hour Special Education One-On-One Aide for the Scott Middle School. Letter Dated: 1/13/11. Reason: Personal. Effective: 1/28/11.
- 2) Halfacre, Donna, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield School. Letter Dated: 1/31/11. Reason: Personal. Effective: 1/31/11.

- 3) Hicklen, Dominic, 6.5 Hour Special Education Classroom Aide for the Reeceville Elementary School. Letter Dated: 2/15/11. Reason: Personal. Effective: 2/15/11.

b. FEDERATION

- 1) Kozacheson, Kimberly, 3.0 Hour General Utility Worker for the South Brandywine Middle School. Letter Dated: 2/16/11. Reason: Personal. Effective: 2/16/11.

c. EXTRA DUTY

- 1) Bonitz, Jacklyn, 7th Grade Track Coach for the North Brandywine Middle School. Letter Dated: 1/19/11. Reason: Personal. Effective: 1/19/11.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Pavlo, Jacqueline, LTS First Grade Teacher for the Rainbow Elementary School. Posted: 1/28/11 (Frederick). Salary: \$42,400.00 (prorated). Contract: Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Years of Exp.: 1. Effective: 2/4/11 – 6/15/11. SP4: Approved.
- 2) Schneider, Kevin, LTS Mathematics Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Posted: 1/4/11 (Schofield). Salary: \$47,800.00 (prorated). Contract: Temporary Substitute Contract. Degree: BS – Secondary Education – Mathematics, Temple University. Years of Exp.: 6. Effective: 2/3/11 – 6/15/11. SP4: Approved.

b. CATSS

- 1) Barnett, Chowan, 6.5 Hour Special Education Classroom Aide for the Caln Elementary School. Posted: 1/6/11 (Welton). Salary: \$12.50/hr. Effective: 2/9/11. SP4: Approved.
- 2) Deveaux, Shawn, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Staff.
- 3) Halfacre, Donna, Substitute Cafeteria/Playground Aide for the East Fallowfield Elementary School. Salary: \$9.50/hr. Effective: 2/23/11. SP4: Staff.
- 4) McBall, Sequoia, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Approved.
- 5) Wallace, Margie Kaye, Substitute Cafeteria/Playground Aide, Instructional Aide and Secretary for the Reeceville Elementary School. Salary: \$9.50/hr./\$10.50/hr./\$14.00/hr. Effective: 2/23/11. SP4: Approved.

- 6) Williams, Carol, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 11/4/10 (Sullivan). Salary: \$9.50/hr. Effective: 2/23/11. SP4: Approved.
- 7) Washington, Walter, Substitute Aide for the Scott Middle School. Salary: \$10.50/hr. Effective: 2/23/11. SP4: Approved.

c. FEDERATION

- 1) Schmidt, Denise, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 2/23/11. SP4: Approved.

d. EXTRA DUTY

- 1) Grilley, Damon, Assistant Baseball Coach for the Coatesville Area Senior High School. Posted: 12/9/10 (Newton). Salary: \$3,168.00. Effective: 2010 – 2011 School Year. SP4: Staff.
- 2) Rickabaugh, Jason, 9th Grade Baseball Coach for the Coatesville Area Senior High School. Posted: 12/9/10 (Sano). Salary: \$2,464.00. Effective: 2010 – 2011 School Year. SP4: Pending.
- 3) Wheeler, Tara, EAP Intervention Tutor for the Reeceville Elementary School. Posted: 1/10/11 (Gulli). Salary: \$30.00/hr. Effective: 2/23/11. SP4: Approved.
- 4) Mentors for the Coatesville Area School District. Salary: \$1,000.00. If a mentor is assigned two teachers, the salary for mentoring the additional teacher is \$500. One-half (½) pay will be provided if only one (1) semester is served as a mentor. SP4: Staff.

MENTOR

Karen Bendowski – 2nd Semester
Elizabeth Rickabaugh- 2nd Semester
Peter Strong – 2nd Semester

NEW TEACHER

Caitlin Gulli
Jacqueline Pavlo
Kevin Schneider

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Roberts, Eugenia, Principal for the Gordon Education Center. Letter Dated: 2/7/11. Reason: FMLA. Effective: 12/21/10 – 2/4/11.
- 2) Rubincan, Arlene, IEP Facilitator for the Coatesville Area School District. Letter Dated: 2/3/11. Reason: FMLA/Medical Leave of Absence. Effective: 1/3/11 – 6/30/11.

b. CATA

- 1) Biddle, Heather, Special Education Teacher for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 1/13/11. Reason: FMLA. Effective: 3/15/11 – 6/15/11.
- 2) DiSands, Dana, Reading Specialist for the Rainbow Elementary School. Letter Dated: 1/25/11. Reason: FMLA. Effective: 1/28/11 – 4/1/11.
- 3) Douglas, Kristi, Learning Support Teacher for the Coatesville Area Senior High School. Letter Dated: 1/20/11. Reason: FMLA. Effective: 3/28/11 – 6/15/11.
- 4) Weakland, Denise, Librarian for the Friendship Elementary School. Letter Dated: 11/12/10. Reason: FMLA. Effective: 12/3/10 – 12/22/10.
- 5) Westmoreland Jr., James, English Teacher for the Coatesville Area Senior High School. Letter Dated: 1/25/11. Reason: Extended Medical Leave of Absence. Effective: 2/1/11 – 3/31/11.

c. CATSS

- 1) Hurst, Myia, 6.5 Hour Special Education One-On-One Aide for the Rainbow Elementary School. Reason: FMLA. Effective: 2/21/11 – 4/1/11.
- 2) McNutt, Irene, Technology Associate for the South Brandywine Middle School. Letter Dated: 1/20/11. Reason: FMLA. Effective: 12/13/10 – 1/21/11.
- 3) Perry, Ann, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 12/9/10. Reason: Unpaid Leave of Absence. Effective: 12/13/10 – 1/7/11.

d. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 1/20/11. Reason: Extended Medical leave of Absence. Effective: 12/30/10 – 2/20/11.
- 2) Hamilton, James, Custodian for the Scott Middle School. Letter Dated: 1/19/11. Reason: FMLA. Effective: 1/6/11 – 2/21/11.
- 3) Heckert, Brian, Custodian for the Caln Elementary School. Letter Dated: 1/6/11. Reason: Medical Leave of Absence. Effective: 12/13/10 – 2/15/11.
- 4) Luby, Stephan, Custodian for the Coatesville Area Senior High School. Letter Dated: 2/9/11. Reason: FMLA. Effective: 1/31/11 – 4/1/11.
- 5) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 12/17/10. Reason: FMLA/Medical Leave of Absence. Effective: 12/6/10 – 2/11/11.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Hines, Delores, move from 6.5 Hour Special Education One-On-One Aide for the South Brandywine Middle School to 6.5 Hour Special Education One-On-One Aide for the Friendship Elementary School. (Assigned a new student.) Effective: 2/14/11.
- 2) Stewart, Roger, move from 2.0 Hour Cafeteria/Playground Aide for the Caln Elementary School to 6.5 Hour Special Education One-On-One Aide for the Scott Middle School. Posted: 1/25/11 (Deveaux). Salary: \$12.50/hr. Effective: 2/23/11.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilbert, Christine, move from Substitute Cafeteria/Playground Aide for the Friendship Elementary School to 2.0 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Salary: \$9.50/hr. Posted: 9/28/10 (Tallawally). Effective: 2/23/11.

6. Tenure

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Shannon King – 11/28/10
Sarah McHugh – 11/05/10

3. EDUCATION COMMITTEE (Diane Brownfield, Chair)

A. 2011-2012 Revised District Calendar

RECOMMENDED MOTION: That the Board of School Directors approves the revised 2011-2012 Coatesville Area School District Calendar.

4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)

A. Chesconet Agreement

RECOMMENDED MOTION: That the Board of School Directors approves the agreement between Coatesville Area School District and Chesconet to provide fiber optic connectivity services to the District. This is an annual agreement with the same prices as last year.

B. Requests for Proposals for Energy Efficiency Related Facilities Improvements

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Chevron Energy Solutions Company as an Energy Services Contracting Organization (ESCO) to provide energy efficiency in six district buildings (Benner, East Fallowfield, Friendship, Reeceville, Scott and King's Highway) per the terms of Act 77 of 2004 (The PA Guaranteed Energy Savings Act).

Requests for Proposals
Energy Efficiency Related
Facilities Improvements

Approved

Vote: 8-1-0
Opposed: Brownfield

Motion: Rick Ritter Second: Robert Knecht Vote: 8-1-0

C. Closing of Caln Elementary School and Opening of Scott as Scott Elementary School in 2012-13

RECOMMENDED MOTION: That the Board of School Directors approves the 2012-2013 permanent closing of the Caln Elementary School and the conversion of the Scott Middle School from its present use as a middle school to an elementary school to service the students presently attending the Caln Elementary School.

According to Section 780 of the Public School Code of 1949, in the event of a permanent closing of a public school, the board of school directors shall hold a public hearing on the question not less than three (3) months prior to the decision of the board relating to the closing of the school. A hearing was held on November 16, 2010 on the question of the permanent closing of the Caln Elementary School and the conversion of the Scott Middle School from its present use as a middle school to an elementary school to service the students presently attending the Caln Elementary School.

Closing of Caln ES &
Opening Scott as
Scott Elementary School

Motion Failed
Vote: 4-5-0

Opposed:
N. Campbell
L. Knecht
R. Knecht
R. Ritter
W. Sweigart

Motion: Neil Campbell Second: Dr. Tonya Taylor Vote: 4-5-0

D. PlanCon A & B – New North & South Brandywine Middle Schools

RECOMMENDED MOTION: That the Board of School Directors revert back to the District's original PlanCon A&B motion.

Original PlanCon A & B
New North & South Brandywine
Middle Schools

Approved

Vote: 8-1-0
Opposed: Brownfield

Motion: Robert Knecht Second: Neil Campbell Vote: 8-1-0

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)

A. Review of Revised Policy #223 – Use of Bicycles & Motor Vehicles – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #223, Use of Bicycles & Motor Vehicles. (Enclosure)

B. Review of Revised Policy #224 – Care of School Property – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of Revised Policy #224, Care of School Property. (Enclosure)

- C. **Student Discipline Hearings**
RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

| <u>Student #</u> | <u>Actions</u> |
|-------------------------|--|
| 11DH05 | In-home instruction for 30 school days. |
| 11DH06 | In-home instruction for 30 school days. |
| 11DH07 | 45 day expulsion |
| 11DH08 | 30 day expulsion |
| 11DH09 | 15 day expulsion; Referred to the Gordon Education Center. |
| 11DH10 | 30 day expulsion |

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) *Vincent Rose* – Thanked the Board for putting much thought in their vote to close Caln ES. He offered his assistance should another Blue Ribbon Committee be formed.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:21 p.m. on a motion by Neil Campbell and seconded by Diane Brownfield.

Respectfully submitted,
Karen Jackson, Recording Secretary

Kenneth D. Lupold, School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.